

Jesse Lee Thomas Education Fund

The Jesse L. Thomas Education Fund was established to provide financial relief from expenses incurred by Candidates and Inquirers in the preparation for ministry process. Moneys may be used to offset the cost of internships, cost of special related contextual expenses, and the cost of travel incurred in the preparation for ministry process. Funds will be distributed in the following manner:

Amount:

- Only the amount of interest accrued to the fund as of December 31 of the previous year will be made available for use in any one year.
- Approximately one third of the moneys for a given year will be distributed at each of three times in the year.

Application Process:

- Candidates and Inquirers may apply for funds by submitting an application form and documentation of the needs of funds. This could include a financial statement similar to the statement required for CPM scholarship money; and/or a description of the planned travel/work experience.
- Forms are available from the CPM treasurer.
- Applications will be due to the CPM treasurer: May 15 for expenses within the fall term; January 15 for expenses within the spring term; and March 15 for expenses within the summer term.

Award Process:

- Grants will be awarded based on the amount of money available, as stated above.
- Candidates will receive priority over Inquirers.
- The validity of the request and the amount awarded will be determined by the CPM.
- The Thomas Fund ordinarily will not be used as a substitute for Presbytery budgeted funds.
- The Thomas Fund will not be able to fund all requests. Candidates and Inquirers are encouraged to investigate other sources for funds.

COMMITTEE ON PREPARATION FOR MINISTRY
PRESBYTERY OF NEWHOPE
PRESBYTERIAN CHURCH (USA.)

APPLICATION FOR FINANCIAL AID
FROM THE JESSE L THOMAS EDUCATION FUND

The Jesse L. Thomas Education Fund was established to provide financial assistance to Candidates and Inquirers related to the Presbytery of New Hope. Individuals may apply for financial aid (a) to offset the cost of travel required by the Presbytery or by the Committee on Preparation for Ministry during the preparation process; (b) the costs of travel, housing, and stipend supplements needed in order to engage in internships; (c) the costs of attending conferences, of participating in special mission and service projects, and of other activities which enhance their preparation for ministry; and (d) other expenses related to their preparation. This fund will not normally be used to provide tuition or other scholarship assistance.

Instructions:

- A. Fill out Part I below, then Part II or Part III as applicable to the nature of your request.
- B. Return the completed form to:

Committee on Preparation for Ministry
Presbytery of New Hope
2309 Sunset Avenue
Rocky Mount, North Carolina 27804

PART I

FOR ALL APPLICANTS:

- A. Your name: _____
 - B. Relationship to the Committee on Preparation for Ministry: Inquirer () Candidate ()
 - B. Your present address:
Street _____
City _____ State _____ Zip _____
 - D. I certify that all statements made on this application for financial aid are true and complete:
Your signature: _____ Date: _____
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PART II

FOR APPLICANTS FOR REIMBURSEMENT OF THE COST OF TRAVEL REQUIRED BY THE PRESBYTERY OR BY THE COMMITTEE ON PREPARATION FOR MINISTRY:

- A. Date(s) of travel: _____
- B. Purpose of travel: _____
- C. Means of travel: ()airplane () train ()bus ()private ()automobile
- D. Total distance traveled _____ - miles (round trip if applicable)

- E. Total actual travel expense: \$ _____
- F. Description of lodging for which reimbursement is requested: _____

- G. Total Lodging Expense: \$ _____
- H. If the means of travel or form of lodging used was not the least expensive available, please include an explanation of additional amounts:

- I. Total amount requested: \$ _____
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PART III
FOR APPLICANTS FOR AWARDS IN SUPPORT OF INTERNSHIP-RELATED EXPENSES,
COSTS OF CONFERENCES, SPECIAL MISSION AND SERVICE PROJECTS,
OR OTHER ACTIVITIES WHICH WILL ENHANCE THE APPLICANT'S
PREPARATION FOR MINISTRY:

- A. Briefly describe the activity for which financial aid is being requested. Be specific about dates, organizing body, and other matters which will clarify your request.
- B. Who, if anyone, will be your mentors in this activity, and how will you be accountable to them?
- C. Describe how your participation in this activity will enhance your preparation for the ministry of Word and Sacrament in the Presbyterian Church (U.S.A.). Be as specific as possible in your reply.
- D. What is the total estimated cost of this activity? \$ _____
- E. What income, if any, will you earn in the course of this activity? \$ _____

- F. What other sources have you investigated to assist you in meeting this expense?
- G. What is the total amount which you are requesting from the Jesse L. Thomas Education Fund? \$ _____
- H. Attach a newly-completed copy of the portion of *Form 1* which is entitled *Budget Worksheet—Financing Theological Education*. Be sure that the information which you present reflects your *current* financial situation.

(May be used at the option of the presbytery CPM)

BUDGET WORKSHEET – FINANCING THEOLOGICAL EDUCATION

PART I – INCOME AND ASSETS		PART II - EXPENSES	
A. Estimated Income		Estimated Expenses for School Year (_____ months)	
1. Income from preaching	\$	1. Tuition (number of credits:)	\$
2. Student net earnings from wages and stipends	\$	2. Fees (student activity, AMS, registration diploma)	\$
3. Spouse’s net earnings from wages and stipends	\$	3. Books and educational supplies	\$
4. Student and spouse’s other income	\$	4. Rent or mortgage	\$
5. Student and spouse’s untaxed income	\$	5. Utilities (water, electricity, gas)	\$
6. Income from church/governing body	\$	6. Food and grocery store expenses	\$
7. Non-seminary grants and scholarships	\$	7. Clothing	\$
8. Rental income	\$	8. Laundry and dry cleaning	\$
9. Income from parents (and parents of spouse)	\$	9. Recreation	\$
10. Income from trust fund	\$	10. Telephone	\$
11. Veteran/military benefits	\$	11. Incidentals (emergency or unexpected expenditures)	\$
12. Loans (specify source)	\$	12. Medical and dental (uninsured portion)	\$
		13. Transportation	\$
Total Estimated Monthly Income	\$	14. Life insurance premiums	\$
		15. Health insurance premiums	\$
B.Liquid assets of student (and spouse).	\$	16. Child care (# of children: ages:)	\$
13. Cash	\$	17. Child living allowance	\$
14. Checking	\$	18. Working spouse allowance	\$
15. Savings	\$	19. Handicap-related allowances	\$
16. Money Market	\$	20. Extraordinary expenses (specify)	\$
17. Investments	\$		
		Total Expenses	\$
Total Liquid Asset Value	\$		
Other assets of student (and spouse)			
18. Corpus of contingent trust	\$		
19. Business and farm equity	\$		
20. Home equity	\$		
21. Other equity in real estate	\$		
Total Other Asset Value	\$		

(May be used at the option of the presbytery CPM)

PART III — OTHER INFORMATION

A. Student's (and spouse's) educational indebtedness			
Educational loans (use principal amounts for both undergraduate and graduate education)			
	STUDENT	SPOUSE	<i>Please comment on how you intend to meet your indebtedness and financial obligations while also meeting your seminary financial responsibilities</i>
1. Undergraduate loans	\$	\$	
2. Government loans	\$	\$	
3. PC(U.S.A.) loans	\$	\$	
4. Other educational loans (itemize):	\$		
	\$	\$	
	\$	\$	
	\$	\$	
Total Principal of Educational Loans Outstanding	\$	\$	
EXPECTED TOTAL UPON GRADUATION	\$	\$	
B. Student's (and spouse's) non-educational indebtedness			
	BALANCE	MONTHLY PAYMENT	
Source of educational indebtedness (Consumer, mortgage, revolving, etc)			
1.	\$	\$	
2.	\$	\$	
3.	\$	\$	
4.	\$	\$	
C. Non-seminary scholarships (grants) you have received or for which you have applied			
(Source and address)	FALL TERM	SPRING TERM	
1.	\$	\$	
2.	\$	\$	
3.	\$	\$	
4.	\$	\$	