

**Application Form
for
The Karl Hudson Endowment Fund**

The **Karl Hudson Endowment Fund for Ministerial Continuing Education** provides continuing education opportunities at Union Theological Seminary in Virginia for all ministers who are members of The Presbytery of New Hope. The endowment also subsidizes events held in this Presbytery which utilize faculty from Union Seminary.

Applicant Name and Address:

Name _____

Address _____

Church _____

Phone _____

Are you a member of New Hope Presbytery? yes no

Continuing Education Event Information:

I am applying for a subsidy for the following continuing education opportunity: (Note: Sprunt Lectures and degree programs do not qualify for this subsidy.)

Event _____

Date _____

I attended this event from _____ to _____

for a total of _____ days.

Subsidy Request:

I am requesting reimbursement in the amount of \$_____ for the attached receipts.

(The maximum subsidy is \$50 per day with the total not to exceed \$500 for 10 days.)

(over)

Fund Guidelines and Payment Schedules:

The Karl Hudson Endowment Fund was established by Karl Hudson, an Elder at the White Memorial Presbyterian Church in Raleigh, NC. The fund provides continuing education opportunities at Union Theological Seminary in Virginia for all ministers who are members of the Presbytery of New Hope. The endowment also subsidizes events held in this Presbytery which utilize faculty from Union Seminary.

Expenses that do not qualify for reimbursement from the endowment fund include the annual Sprunt Lectures and degree programs

Subsidy Reimbursement Schedule:

The reimbursement is on a sliding scale with the maximum per day reimbursement totaling \$50.00 and the maximum for ten days totaling \$500.00.

One Day	50.00	Six Days	300.00
Two Days	100.00	Seven Days	350.00
Three Days	150.00	Eight Days	400.00
Four Days	200.00	Nine Days	450.00
Five Days (one week)	250.00	Ten Days (two weeks)	500.00

Reimbursement Procedure:

You register for the continuing education event and pay all fees. Your paid receipts (from Union Theological Seminary for Seminary events and all applicable receipts for events held within this presbytery), verifying your participation, are mailed to:

The Presbytery of New Hope
Attn: Karl Hudson Fund
2309 Sunset Avenue
Rocky Mount, NC 27804

Once a month, the Presbytery Office will mail the application and receipts to the business office at Union Seminary. You will receive a reimbursement subsidy for your continuing education participation from the Karl Hudson Continuing Education Endowment.