

White Memorial Presbyterian Church
Raleigh, North Carolina

Interim Associate Director of Youth Ministry

The Interim Associate Director of Youth Ministry is designed to be a full-time two year interim position. This person should have the following qualifications: Bachelor Degree, previous experience working with youth and working in a church environment. This position will primarily focus on Middle School Ministry in a variety of ways.

A. Responsibilities:

In consultation with staff and appropriate committees, the Interim Associate Director of Youth Ministry shall:

- Have primary responsibility for specific middle school programs such as 8th Grade Decision Making, weekly bible study, Middle School Youth Council, and will assist the Director of Confirmation
- Collaborate with the Middle School Church School Director in choosing curriculum and recruiting teachers, as well as attend middle school Sunday classes
- Organize and lead middle school overnight events including retreats and trips throughout the year
- Recruit, coordinate and supervise middle school PYC advisors and organize/oversee PYC activities
- Participate in outreach with middle school youth such as meals, school activities, home visits, and ongoing communication
- Assist in fundraising for youth programming and mission trips
- Participate in church committee meetings and congregational worship services
- Report to the Director of Youth Ministry and work closely with middle school interns

B. Working Relationships:

The Youth Intern is expected to work collegially with all church staff and report to the Director of Youth Ministry.

Benefits: Individual Major Medical (90% of premium paid by church), life insurance, long term disability, two weeks vacation and ten holidays per calendar year, sick leave, and flexible reimbursement account.

Send inquiries with cover letter and resume to:

Interim Associate Director of Youth Ministry Search Committee
Attn: Natalie Raygor
White Memorial Presbyterian Church
1704 Oberlin Road
Raleigh, NC 27608

Cover letter should state the position for which application is being made, why the applicant is interested in the position, applicants' specific qualifications relative to the position. Information about White Memorial can be found at the church's web site: www.whitememorial.org

Contacts:

Natalie Raygor, Director of Youth Ministry, nraygor@whitememorial.org
Rhett Moody, Search Committee Chair, rhett@ashlandconstruction.com